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Working as a freelance designer or as part of a design startup (opens in new tab), there never seems to be enough hours in the day. If you want to make time to be creative, you need to delegate of those day-to-day admin tasks as you can. So here we've gathered together the best Android (opens in new tab) apps to help you do just that - all free to download from the Google Play store.(Oh and if you have an iPhone too, then also check out 5 free productivity apps for your iPhone).01. Evernote (opens in new tab) Evernote lets you take notes and syncing them across devices If you're looking for a notetaking app then Evernote is the gold standard. Whether you just want to note down a few words or take a quick photo of something, Evernote works brilliantly and you can sync and access your notes across all devices.02. Hootsuite (opens in new tab) Hootsuite helps you post messages across social accounts quickly and easily Dreaming of being socially omnipresent? Hootsuite is the answer to your prayers. Now, you can be everywhere, where your customers are and interact with them: Twitter, Facebook, MySpace, LinkedIn, Pinterest - you name it, Hootsuite has it. With the help of this app, you can schedule tweets and posts for later and perform an analysis of the social media traffic too.03. Skype (opens in new tab) The Skype app for Android offers a brilliant videochat experience Skype is the most widely used app for chatting face to face with clients and colleagues via video-conferencing. You can also use IM, chats and send and receive voice mails.Guard against data loss with Mozy Constantly worried about sudden data loss? Mozy will automatically and constantly create a backup of all the files that you have saved. You can also access those files from anywhere, even when you are not in your office. You can also sync them to multiple systems.05. Advanced Task Killer (opens in new tab) Clean up and speedy up your system with Advanced Task Killer Downloading and using a large number of apps will also require regular clean-up of your system. This app will do that for you - clean up memory space and ensure that the device is left running smoothly and without any technical hiccups.06. Box (opens in new tab) Share files in the Cloud using Box Box enables you to edit, share and access files via the Cloud, right on your Android smartphones and tablets. Its add-in element, Box OneCloud, also allows you to review and edit files using other similar apps on the device. Using your device's SD card, files can also be uploaded and downloaded for offline reviewing and editing.07. Mobile Doc Scanner Lite (opens in new tab) Turn your Android phone into a scanner This app lets you transform your smartphone into a mobile scanner. Scanned images can easily and instantaneously be converted into PDFs, and it even upgrading those with poor resolution (by exposing the images to a doc-edge detection and a unique perspective-correction). Multiple documents and files can be scanned at one go.08. Incoming GPS Tracker (opens in new tab) Auto-generate text messages based on your location This app enables you to share your exact location, which are accompanied by auto-generated (and manually-set) text messages. The upgraded (paid) version also allows you to set up periodic alerts for your clients, to help them know your exact location. These alerts are accompanied by SMSes.09. Bloomberg on Android (opens in new tab) Find all the market information you need, fast, with this app Need to keep an eye on the markets? The app sources its information from stock market exchanges, like NYSE and helps you track stock market performance, through simplified graphs and charts.10. Dropbox (opens in new tab) Share and store huge files across devices with the free app Dropbox Dropbox provides easy storage of innumerable files, as well as letting you share and manage all kinds of important documents, such as images, videos and documents. The procedure is as simple as it is functional: simply save a file to the Dropbox and the app takes upon itself to make copies and store it on all your other devices. It also simultaneously saves a copy enabling easy retrieval should you need to study it later.11. Super Security Standard (opens in new tab) Secure your data with Super Security Standard This community-created app keeps your data and all kinds of vital information secure and safe. Additional features include a task-manager, which also helps to monitor your Android device in real-time too. Another vital in-built feature is a cloud-based vault, named Strongbox.12. Google Wallet (opens in new tab) Google Wallet can make payments quick and easy Google Wallet is a virtual wallet that stores all your debit and credit cards, loyalty cards and offers, and so on. This allows you to buy online, and pay using the app without having to type in loads of long numbers time and time again. You can even use Google Wallet in some stores: a mere tap on the screen on NFC terminal and voila, your payment's done - if you're in the US, anyway.13. GoPayment with Intuit (opens in new tab) Accept payments with this handy app Running a freelance business or being part of a startup means you often have to be in many places at once. There may be times when you have to conduct monetary transactions, even when you're not in your office. This app lets you accept payments (you're provided with a free card scanner), make payments and conduct credit-based transactions via your Android device.14. WebEx Meetings (opens in new tab) Host meetings with clients using this great meetings app This app allows you to arrange for, schedule and host electronic meetings with any clients or business partners, in any part of the world. It also lets you share web/text documents with anyone in a meeting, with a mere swipe of your finger.Words: Ananya SrivastavaAnanya Srivastava is a tech writer working with EnablingBiz eSolutions (opens in new tab), which offers a wide range of internet marketing, web design and development services. EnablingBiz also provides white-label services to design and development firms in North America and Europe. Join them on Google+ (opens in new tab). Thank you for reading 5 articles this month* Join now for unlimited accessEnjoy your first month for just £1 / \$1 / €1 *Read 5 free articles per month without a subscription Join now for unlimited accessTry first month for just £1 / \$1 / €1 As web developers, most of us love to stay connected to the Web. Now with the help of Android apps, developers can ply their craft on any mobile Android device, FTP, SSH, MySQL, code editors, plus much more are all at your fingertips. And while many of us wouldn't choose to use these tools throughout the whole workday, it's nice to know that they are there at the ready should you need to spring into action to save the proverbial day. These apps are either altogether free or inexpensive and can save your skin should you find yourself cut off from a computer. So without further ado here are 13 web developer apps worth adding to your toolbox.This tool shows up on many mobile developer tool lists. The reason for that is that many of the apps here work better with a traditional keyboard layout. For tasks like writing code, working with shell scripts or other command line tools it's a big time saver and a must have for the developer on the go.Price: FreeMuch like Putty for Windows, ConnectBot is a free open-source app that allows users to connect to any Linux machine running an SSH client. This is a must-have for Linux administrators. Users can transfer files remotely and create remote telnet sessions. Pico and Vi to your heart's content.Price: FreeEvery web developer needs to transfer files at some point. Maybe you want to upload pictures to your website from an event or grab data or a document on your web server. It's no problem with AndFTP. With this free app you simply input your FTP settings and you'll be transferring files in no time.Price: FreeES File Explorer provides users with an easy and intuitive way to browse through the files and folders on your Android device. The app makes renaming, deleting or moving files and folders a snap. It also provides Bluetooth sharing, Samba file-sharing via Wi-Fi, a baked in process/task killer, as well as built-in support for ZIP and RAR file types. It also offers cloud storage support for most major providers like Dropbox, Box.net or Google Drive.Price: FreeThis handy little HTML editor will make a great addition to your developer toolbox. It supports HTML, CSS, JavaScript and PHP. While you may be tempted to save some money here, you should spring for the full version which allows for full preview and code support. For those looking for a free option give 920 Text Editor a try. While not as feature rich as Webmaster's, it consistently gets good reviews and has been around for a while.Price: \$4.99Ever need to see the code behind that webpage you're working on? Of course you do. Desktop browsers all have "view source" baked in, but what about when you are on your tablet or smartphone? VT View Source provides support to view HTML, CSS, JavaScript or XML sources from web pages or remote files. It provides code highlighting, line numbers and text wrapping to fit your devices screen. Simply type or paste the URL, or location of your file, and this app will lift the veil on your webpages to reveal its mystery.Price: FreeIt shouldn't come as a surprise to anyone that Android is capable of running a web server, it's a Linux based OS after all. kWS - Android Web Server Pro is capable of implementing a web server running HTTP 1.0 with basic and digest authentication and can support most file types.Price: kWS - Android Web Server Pro Free kWS - Android Web Server Pro \$1.99The following apps are a part of the many open source content management systems (CMS) that have become a staple of web publishers around the globe. Using these tools users can create, edit, delete and update content as well as receive notifications. 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